


## 2009 TRAINING PROGRAM (HONG KONG)


Code	Course	Duration	Date	Fee/Discount* (Early Bird Price**)
<b>QUALITY PROFESSION &lt;2008 NEW VERSION&gt;</b>				
QMS/1	Quality Management Systems Auditor / Lead Auditor Training Course (ISO 9001 LAC course no. A 17038 Certificated by IRCA)  CEF course code is 21Z06909-8.	5 Days	12-16 Jan 11-13, 16-17 Feb 16-20 Mar 15-17 & 20-21 Apr(ENG) 22-24 & 27-28 Apr 18-22 May 10-12, 15-16 Jun 20-24 Jul 12-14, 17-18 Aug (ENG) 24-28 Aug 14-18 Sep 7-9, 12-13 Oct 16-20 Nov 2-4, 7-8 Dec	\$9,900 / \$9,480* (\$8,980**)
QMS/2*	IRCA Certified ISO 9000:2008 Internal QMS Auditor Training Course <i>(This course does not cover interpretation of ISO 9001 requirements. Delegates who are not familiar with the requirements should attend QMS/3 first.)</i>	2 Days	8-9 Jan 5-6 Feb 12-13 Mar 7-8 Apr 14-15 May 9-10 Jun 16-17 Jul 6-7 Aug 17-18 Sep 27-28 Oct 10-11 Nov 22-23 Dec	\$3,360 / \$2,950* (\$2,950**)
QMS/3	IRCA Certified ISO 9000:2008 Foundation Training Course	1 Day	5 Jan 4 Feb 9 Mar 6 Apr 11 May 8 Jun 13 Jul 3 Aug 14 Sep 2 Oct 9 Nov 21 Dec	\$1,580 / \$1,360* (\$1,360**)
QMS/4	Delivering Sustainable Success through ISO 9001:2008 Version Training (NEW)	1 Day	TBC	\$1,200 / \$960* (\$960**)
IMS/1	Integrated Management System: Internal Auditor for ISO 9001, ISO 14001 and OHSAS 18001	3 Days	5-7 Jan 11-13 Mar 13-15 May 15-17 Jul 16-18 Sep 18-20 Nov	\$3,150 / \$2,950* (\$2,950**)
IMS/2	Professional Diploma on Integrated Management Systems – Implementation & Auditing (ISO9001, ISO14001 & OHSAS18001)	15 Days	TBC	\$19,800 / \$19,000* (\$19,000**)
IMS/4	Diploma on Certified Factory Auditor Training Scheme	9 Days	7 Mar – 30 May	\$10,500 / \$9,980* (\$9,980**)
TS/1	TS 16949:2002 Internal Auditor Training Course	2 Days	26-27 Feb 21-22 May 27-28 Aug 26-27 Nov	\$2,100 / \$1,890* (\$1,890**)
TS/2	Core Tools for Implementing ISO/TS16949, APQP, PPAP, FMEA, MSA, SPC	3 Days	25-27 Mar 24-26 Jun 23-25 Sep 2-4 Dec	\$3,150 / \$2,650* (\$2,650**)
5S/1	5-S 五常法 Lead Auditor Training Course (Green Belt)	1 Day (1/2 Day Each)	Feb 14 & 28 Apr 25 & May 9 Jun 6 & 20	\$1,200/\$1,100*
5S/2	5-S 五常法 Lead Auditor Training Course (Blue Belt)	1.5 Days (PM)	Jan 3, 10 & 17 Jul 4, 11 & 18	\$2,100
5S/3	Lean 5-S Lead Auditor Training Course (Green Belt)	1 Day	7 Feb 30 May	\$1,200/\$1,100*

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## ENVIRONMENTAL PROFESSION

EMS/1	IEMA Approved Advanced EMS Auditor Course (ISO 14001 LAC Course no. A17404, (Qualification Recognized by IEMA & IRCA for Auditor Registration Application)  CEF course code is 21Z07628-0	5 Days	7-9 & 12-13 Jan 23-27 Mar 18-22 May	20-24 Jul 23-25 & 28-29 Sep 23-27 Nov	\$9,900 / \$9,480* (\$8,980**)
EMS/2*	IRCA Certified ISO 14001:2004 Internal EMS Auditor Training <i>(This course does not cover interpretation of ISO 14001 requirements. Delegates who are not familiar with the requirements should attend EMS/4 first.)</i>	2 Days	12-13 Feb 14-15 May 6-7 Aug	15-16 Oct 3-4 Dec	\$3,360 / \$2,950* (\$2,950**)
EMS/4	IRCA Certified ISO 14001: 2004 Foundation Training	1 Day	9 Feb 11 May 3 Aug	12 Oct 1 Dec	\$1,580 / \$1,360* (\$1,360**)
EMS/5	IRCA Certified ISO 14001 EMS Auditor Conversion Training <i>(For delegates with prior knowledge of management system auditing i.e. registered lead auditor of other management system or successfully completed an accredited lead auditor course)</i>	3 Days	25-27 Feb 27-29 Apr 17-19 Jun	26-28 Aug 12-14 Oct	\$6,300 / \$5,680* (\$5,680**)
EMS/6	In Respond to REACH – Upcoming European Chemical Regulation	2 Days	16-17 Apr, 24-25 Aug, 16-17 Nov		\$1,800 / \$1,600* (\$1,600**)
EMS/7	Corporate Responsibility to Combat Climate Change – Manage & Assess GHG with ISO 14064 Training (For Implementation Stage)	2 Days	18-19 Feb	20-21 May	\$3,360 / \$2,950* (\$2,950**)
EMS/8	Corporate Responsibility to Combat Climate Change – ISO 14064 Introduction	1 Day	18 Feb	20 May	\$1,680 / \$1,480* (\$1,480**)
EMS/9	Corporate Responsibility to Combat Climate Change – Verification of GHG Assertion with ISO 14064	3 Days	18-20 Feb	20-22 May	\$5,100 / \$4,620* (\$4,620**)
IMS/1	Integrated Management System: Internal Auditor for ISO 9000, ISO 14000 and OHSAS 18001	3 Days	5-7 Jan 11-13 Mar 13-15 May	15-17 Jul 16-18 Sep 18-20 Nov	\$3,150/ \$2,950* (\$2,950**)

## OCCUPATIONAL HEALTH & SAFETY PROFESSION <2007 NEW VERSION>

OHS/1	IRCA Certified OHSAS 18001 Foundation Training Course	1 Day	9 Feb 23 Mar 22 May	24 Jul 25 Sep 23 Nov	\$1,580 / \$1,360* (\$1,360**)
OHS/2	IRCA Certified Occupational Health & Safety Management Systems Lead Auditor Training Course	5 Days	16-20 Feb 4-8 May	10-14 Aug 9-13 Nov	\$9,900 / \$9,480* (\$8,980**)

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OHS/3	IRCA Certified Occupational Health & Safety Management Systems Auditor Conversion Training Course <i>(For delegates with prior knowledge of management system auditing i.e. registered lead auditor of other management system or successfully completed an accredited lead auditor course)</i>	3 Days	25-27 Feb 20-22 Apr 8-10 Jul	2-4 Sep 4-6 Nov	\$6,300 / \$5,680* (\$5,680**)
OHS/5*	IRCA Certified OHSAS 18001 Internal Auditor Training Course <i>(This course does not cover interpretation of OHSAS 18001 requirements. Delegates who are not familiar with the requirements should attend OHS/1 first.)</i>	2 Days	12-13 Feb 26-27 Mar 25-26 May	27-28 Jul 28-29 Sep 24-25 Nov	\$3,360 / \$2,950* (\$2,950**)
IMS/1	Integrated Management System: Internal Auditor for ISO 9000, ISO 14000 and OHSAS 18001	3 Days	5-7 Jan 11-13 Mar 13-15 May	15-17 Jul 16-18 Sep 18-20 Nov	\$3,150 / \$2,950* (\$2,950**)
	Professional Certificate in Internationally Recognized Occupational Health & Safety System Auditing	101 Hrs	TBC		\$14,900
<b>SOCIAL SYSTEMS</b>					
SS/1	IRCA Certified Social Systems Foundation Course <i>(Based on SA 8000, ETI &amp; Relevant Code of Conduct etc)</i>	1 Day	5 Jan 9 Mar 25 May	3 Jul 28 Sep 30 Nov	\$1,580 / \$1,360* (\$1,360**)
SS/2	IRCA Certified Social Systems Lead Auditor Course <i>(Based on SA 8000, ETI &amp; Relevant Code of Conduct etc)</i>	5 Days	16-20 Feb (ENG) 20-24 Apr 22-26 Jun	17-21 Aug 12-16 Oct (ENG) 7-11 Dec	\$9,900 / \$9,480* (\$8,980**)
SS/4	Social Systems Auditor Training Course – Base on SMETA Best Practice Guidance	3 Days	TBC		\$4,800 / \$4,300*
<b>INDUSTRY SPECIFIC</b>					
<b>Food Sector:</b>					
HA/1	HACCP Implementation & Auditing Training Course	3 Days	25-27 Mar 24-26 Jun	23-25 Sep 25-27 Nov	\$3,680 / \$3,360* (\$2,950**)
IS/1	IRCA Certified ISO 22000 – Food Safety Management System Lead Auditor Training	5 Days	19-23 Jan 18-20 & 23-24 Mar 4-8 May	13-17 Jul 21-25 Sep 18-20 & 23-24 Nov	\$9,500 / \$9,000* (\$9,000**)
IS/2*	IRCA Certified ISO 22000 – Food Safety Management System Internal Auditor Training <i>(This course does not cover interpretation of ISO 22000 requirements. Delegates who are not familiar with the requirements should attend IS/4 first.)</i>	2 Days	19-20 Feb 12-13 May 17-18 Aug	19-20 Oct 7-8 Dec	\$3,360 / \$3,150* (\$3,150**)
IS/4	IRCA Certified ISO 22000 – Food Safety Management (FSMS) Awareness Training	1 Day	16 Feb 11 May 14 Aug	16 Oct 4 Dec	\$1,580 / \$1,360* (\$1,360**)

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<b>IT Sector:</b>					
IS/5*	IRCA Certified ISO 27001 Information Security Management System Internal Auditor Training <i>(This course does not cover interpretation of ISO 27001 requirements. Delegates who are not familiar with the requirements should attend IS/15 first.)</i>	2 Days	19-20 Jan 27-28 Apr 22-23 Jun	27-28 Aug 26-27 Nov	\$3,360 / \$3,150* (\$3,150**)
IS/7	IRCA Certified ISO 27001 Information Security Management System (ISMS) Lead Auditor Training	5 Days	16-20 Feb 18-22 May 27-31 Jul	12-16 Oct 2-4 & 7-8 Dec	\$12,000 / \$10,800* (\$10,800**)
IS/14	IRCA Certified ISO 20000 IT Service Management System Lead Auditor Training	5 Days	16-20 Feb		\$12,000 / \$10,800* (\$10,800**)
IS/15	IRCA Certified ISO 27001 Information Security Management System Foundation Training	1 Day	12 Jan 20 Apr 15 Jun	21 Aug 20 Nov	\$1,580 / \$1,360* (\$1,360**)
<b>Medical Devices Sector:</b>					
IS/9	Understanding the European Directive 93/42/EEC Concerning Medical Devices	1 Day	2 Feb 19 Jun	14 Sep	\$2,100 / \$1,890* (\$1,890**)
IS/10	Understanding ISO 13485:2003 Quality Standard for the Medical Devices Industry	1 Day	2 Feb 19 Jun	14 Sep	\$2,100 / \$1,890* (\$1,890**)
IS/11	Internal Auditor Training Complying with ISO 13485 Requirements	2 Days	5-6 Feb 25-26 Jun	21-22 Sep	\$4,000 / \$3,700* (3,700**)
<b>Others:</b>					
IS/12	ISO 10015 Training Management Internal Auditor Training	2 Days	19-20 Mar	20-21 Aug	\$3,360 / \$2,950* (\$2,950**)
IS/13	2 Days Advanced FSC/COC Training (For Paper Product Supply Chain Industry)	2 Days	19-20 Feb 27-28 Apr 29-30 Jun	24-25 Aug 22-23 Oct 10-11 Dec	\$2,800 / \$2,600* (\$2,600**)

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## MANAGEMENT DEVELOPMENT

MGT/3	Six Sigma Green Belt Training  CEF Course Code: 21Z06708-7	4 Days	11, 12, 18, 19 Dec 08	26, 27 Mar, 6, 7 Apr (ENG)	\$9,800 / \$9,500* (\$9,500**)
MGT/4	Six Sigma Black Belt Training  CEF Course Code: 21Z06709-5	8 / 12 Days	11, 12, 18, 19 Dec 9, 10, 16, 17 Jan & 6, 7, 12, 13 Feb	26, 27 Mar, 6, 7, 23, 24, 29, 30 Apr, 14, 15, 21, 22 May (ENG)	8 Days- \$20,800 / \$19,800* 12 Days- \$26,000 / \$25,000*
MGT/5	Boost Throughout & Lower Inventory Workshop 增加產出、控制庫存工作坊	1 Day	TBC		\$1,300 / \$1,150* (\$1,150**)
MGT/6	Certified Lean Practitioner Training	8 Days	26, 27 Feb, 12, 13 & 23 Mar; 3, 17, 27 April		\$20,800 / \$19,800* (\$18,800**)
MGT/7	Efficient Project Management Training for Manufacturing Industry	7 Days	21, 28 Feb, 7, 21, 28 Mar & 18, 25 Apr		\$8,900 / \$8,100* (\$8,100**)
MGT/8	Workshop on Thinkertoys Innovation & Implementation Strategy in Organization	2 Days	6-7 Feb 11-12 May	21-22 Aug 26-27 Nov	\$5,250 / \$4,950* (\$4,950**)
MGT/9	Registered Professional Trainer Certificate Program 註冊專業培訓導師證書課程  CEF Course Code: 21Z06837-7	144 Hrs	17 Jan – 16 Aug		\$16,800
MGT/11	CCPM 關鍵鏈專案管理法	1 Day	TBC		\$1,300 / \$1,150* (\$1,150**)
MGT/13	ISCEA – Certified Lean Master Program (ENG)	9 Days	22-24 April, 20-22 May, 24-26 June	9-11 Sept, 14-16 Oct., 18-20 Nov.	\$27,600
MGT/15	Sustainability Reporting Assurance (SRA) Training	2 Days	TBC		\$3,360 / \$2,950* (\$2,950**)
MGT/16	Solution For Profits Workshop - (TOC + Lean Mgt. + Six Sigma Synergy)	2 Days	TBC		\$3,200

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Coupon each stage! For  
details, pls contact us**

Updated on 11/18/2008

## SALES & CUSTOMER SERVICE

SM/3	Customer Relationship Management (CRM) – 2 Days Executive Workshops for Manufacturing Industry	2 Days	TBC		\$2,940 / \$2,650* (\$2,650**)
SM/4	How to Build and Maintain an Effective System of Complaints Handling Workshop	2 Days	19-20 Feb 18-19 May	8-9 Sept 10-11 Dec	\$3,600 / \$3,200* (\$3,200**)
SM/5	Managing Service to your Customers Workshop	1 Day	15 Jan 27 Apr	26 Jun 6 Nov	\$1,800 / \$1,600* (\$1,600**)
SM	Effective Negotiation Skill	2 Days	TBC		
SM	Effective Complaint Handling	2 Days	TBC		

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**CPD Training Program jointly offered by the HKIE CPD Committee and SGS.**

**<JOINT HKIE CPD PROGRAM>**

CPD0910	IRCA Certified ISO 9001:2008 Foundation Training Course	1 Day	6 Mar 8 Jun	\$1,500 / \$1,300* (\$1,300**)
CPD0911	Six Sigma Executive Champion Workshop	1 Day	20 Feb 22 May	\$2,600 / \$2,400* (\$2,400**)
CPD14000	IRCA Certified ISO 14001:2004 Foundation Training	1 Day	6 Mar 12 Jun	\$1,500 / \$1,300* (\$1,300**)
CPD0912	IRCA Certified ISO 22000:2005 Foundation Training	1 Day	27 Mar 26 Jun	\$1,500 / \$1,300* (\$1,300**)
CPD 18001	IRCA Certified OHSAS 18001 Foundation Training Course	1 Day	13 Feb 8 May	\$1,500 / \$1,300* (\$1,300**)
CPD1014	IRCA Certified Social System (SA 8000) Foundational Training Course	1 Day	9 Mar 25 May	\$1,500 / \$1,300* (\$1,300**)
CPD1015	Engineer's Responsibility to Combat Climate Change – Greenhouse Gas Quantification and Reporting	2 Days	19-20 Feb 21-22 May	\$3,200 / \$2,800* (\$2,800**)
CPD1017	Engineer's Responsibility to Combat Climate Change – Energy Saving, Measurements and Verifications	1 Day	20 Feb 22 May	\$1,500 / \$1,300* (\$1,300**)
CPD1018	Understanding ISO 13485:2003 Quality Standard for the Medical Devices Industry Training	1 Day	13 Feb 15 May	\$2,000 / \$1,800* (\$1,800**)
CPD1019	Core Tools for Implementing ISO /TS 16949, APQP, PPAP, FMEA, MSA, SPC Training	3 Days	14-16 Jan 15-17 Apr	\$3,000 / \$2,500* (\$2,500**)

\* *Discount will be offered to SGS certified clients or groups of three or more participants per course*

\*\* *Early Bird Price will be offered to all enrolment made one month prior to the course*

# *This course has been approved by NTTs, each participant may get up to 50% course fee reimbursed; for more details, please contact us*

\* *For internal auditor registration - Delegates who intend to apply IRCA for Internal Auditor certification are also required to have successfully completed a Foundation Training Course.*

Any query of the training courses and seminar, please contact **Ms. Man at (852) 3543-7900 or email to [hk.cdts@sgs.com](mailto:hk.cdts@sgs.com)** for course pamphlet and detail information.

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## TRAINING COURSE REGISTRATION FORM

### 課程報名回條

**Enrolment:** Please fill the following form and fax back to us for reservation.

**Payment Method One - Mailing**

To confirm your booking, please send the completed registration form together with the course fee by cheque payable to "SGS Hong Kong Ltd." to the following address and attend to Ms. Man. You may also enroll on-line at <http://www.training.hk.sgs.com>

**Payment method Two -Transfer**

Deposit the required amount to SGS HSBC account 002-617918-001 "SGS HONG KONG LTD." Then, fax the bank-in slip and course registration form to SGS office at 3158-2622.

**報名辦法:**

付款方法 1 – 郵寄

參加者請於支票抬頭填上“香港通用公證行有限公司”並連同回條寄回香港新界沙田小瀝源安耀街 2 號新都廣場 28 樓，香港通用公證行有限公司(持續發展及培訓服務部)文小姐收。各下也可在本公司網頁報讀培訓課程: <http://www.hk.sgs.com/training>

付款方法 2 – 轉賬

轉賬：將金額存入 SGS 香港匯豐銀行戶口 002-617918-001 「SGS HONG KONG LTD.」然後把銀行入數紙及課程報名回條傳真至 3158-2622。

To 致: **SGS Hong Kong Limited - CDTS**

Fax No. 傳真: **(852) 3158 2622**

Phone No 電話: **(852) 3543 7900 (Ms. Man)**

Email Address 電郵: [hk.cdts@sgs.com](mailto:hk.cdts@sgs.com)

Address: **SGS Hong Kong Limited, 5-8/F & 28/F, Metropole Square, 2 On Yiu Street, Siu Lek Yuen, Shatin, N.T, H.K.**

SGS certified client (please tick the box) SGS 認證客戶請在方框內作標識

Please reserve seat(s) for training 報讀培訓的課程名稱: \_\_\_\_\_

Course Code 報讀培訓的課程編號: \_\_\_\_\_ Course Date 課程日期: \_\_\_\_\_

Mr./Ms. 學員姓名: \_\_\_\_\_ 先生/小姐 Position 職位: \_\_\_\_\_

Mr./Ms. 學員姓名: \_\_\_\_\_ 先生/小姐 Position 職位: \_\_\_\_\_

Company 公司名稱: \_\_\_\_\_

Address 公司地址: \_\_\_\_\_

Telephone No. 電話: \_\_\_\_\_ Facsimile 傳真: \_\_\_\_\_

E-mail 電郵: \_\_\_\_\_ Contact Person 聯絡人名稱: \_\_\_\_\_

Enclosed with cheque # 支票號碼: \_\_\_\_\_ Total amount 總費用: \_\_\_\_\_ Date 日期: \_\_\_\_\_

Payment: a.) Please settle the payment by cheque payable to "SGS HONG KONG LTD." at least 2 weeks before the training.

b.) The reservation will be confirmed upon receipt of payment.

All cancellations of registration must be made to SGS CDTS in writing. If cancellation is received:

a.) One month notice before the course starts, 10% of the training fee will be charged as administration fee

b.) Within two weeks before the course starts, 100 % of the training fee will be charged as administration fee.

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